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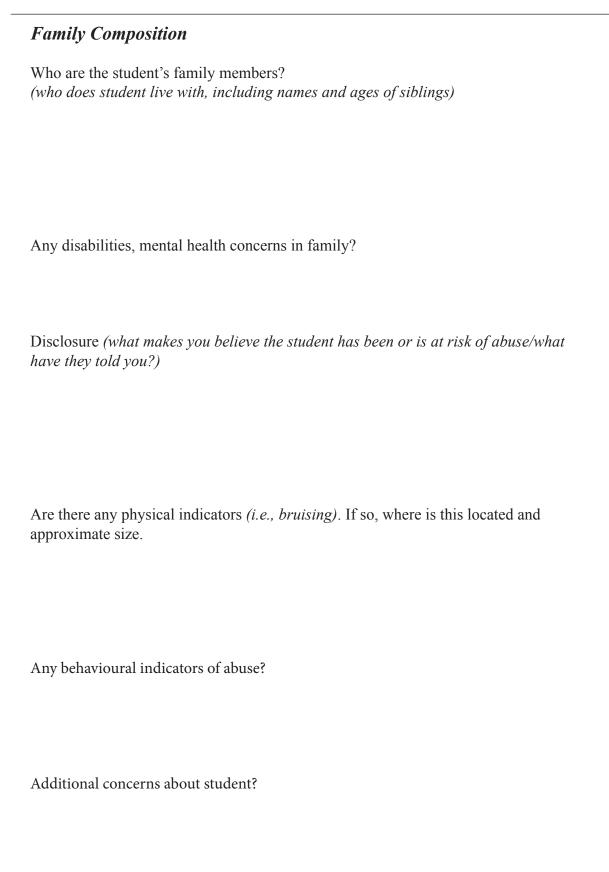
ABN: 59 345 244 293

Responding to Suspected Child Abuse: Reporting Template

(Adapted from PROTECT: Responding to Suspected Child Abuse: A Template for all Victorian Schools)	
Staff Member:	
Role at College:	
Student Information	
Name:	
Date of Birth:	Year Level:
Address:	
Parent / Guardian Names and Contact Details:	
Tarent / Guardian Paines and Contact Betans.	
Aboriginal / Torres Strait Islander? Yes	No
Cultural status and cultural background?	
Any disabilities, mental health concerns?	
Know previous history of suspected abuse?	



Responding to Suspected Child Abuse:



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Responding to Suspected Child Abuse:

Information about alleged perpetrator of abuse
Name:
Age (if known):
Address:
Relationship to Student:
Other contact information (if known):
Reporting

What agencies have you reported to? (i.e., DHHS Child Protection, Child FIRST, Victoria Police)



Responding to Suspected Child Abuse:

Details of Report

Details of Keport
Who took your report and authority (name of worker/agency)?
Date/Time:
Outcome of the report (what worker has recommended/stated about the report):
outcome of the report (what worker has recommended stated about the report).

Reporting Internally

Provide details of any discussions had with school leadership regarding the report or concerns about the safety of the student (i.e., who you spoke to, time, date, outcome/ recommendations):



Responding to Suspected Child Abuse:

Contacting Parents / Guardians

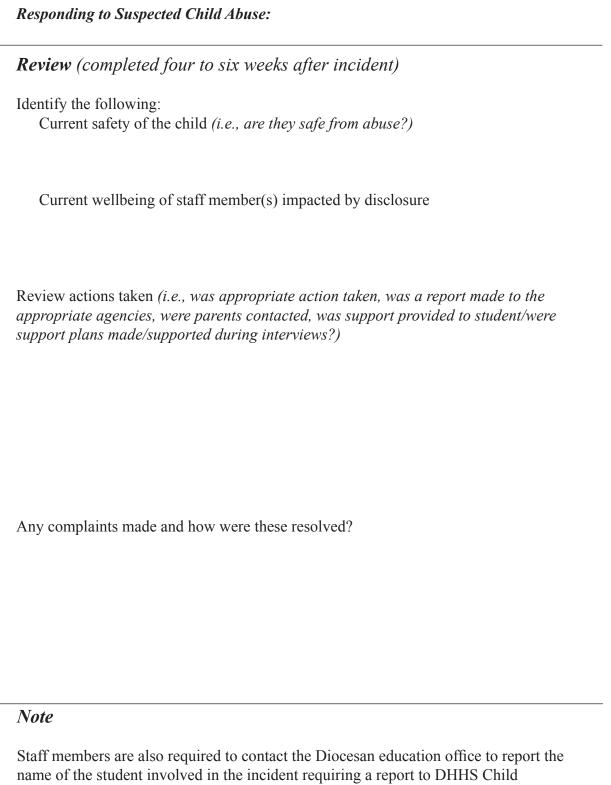
Was any contact made with the parents/guardians of student? Provide reasons for decision and outcome if contact was made:

Ongoing Support

Discuss any follow-up actions that will be followed through (i.e., referral to the student wellbeing team, discussion at year level wellbeing meetings):

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Protection and or Victoria Police.